



Local CPD and Training Opportunities for Trainers

This quarterly publication provides details of the local CPD and training opportunities that are on offer to trainers across NHS Wales to assist them in meeting the CPD requirements of their trainer role. The opportunities are listed in date order within each organisation. If you have any queries regarding any of the events advertised, please contact the relevant person listed for that event. Please note that although many of the events are organised by a particular LEP, many of them are open to all trainers in Wales. Please contact the relevant organiser for further details.

The Wales Deanery would like to thank Local Education Providers and Cardiff and Swansea University's Medical Schools for developing and delivering CPD opportunities for trainers at a local level and for their assistance in creating this publication.

The next publication is due for release in mid/late October 2018. If you are aware of any CPD opportunities that could be included in this publication, please email them to the Deanery's Quality Unit at walesdeanerysre@cardiff.ac.uk by the end of September 2018.

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Event Name and Description:	FACTS - Forum for Academic and Clinical Teachers in Swansea This monthly forum is jointly hosted by ABM University Health Board and Swansea University's Medical School.
Date and Time:	12:30pm – 1:30pm every second Wednesday of the month (except May)
Venue:	Meetings are hosted simultaneously at: <ul style="list-style-type: none"> • Morryston Hospital • ILS2, 6th Floor Meeting Room • Ysbyty Glan Clwyd • Prince Phillip Hospital, Llanelli • Glangwili General Hospital, Carmarthen • Hafan Derwen, Carmarthen • Neath Port Talbot Hospital, Bridgend • Withybush General Hospital, Haverfordwest • Bronglais General Hospital, Aberystwyth
CPD:	1 point per session – the course will cover all of the GMC Framework areas throughout the year.
Cost:	Free
Who is the event open to?:	Clinical and Academic Teaching Staff
How to register/for further information:	For further information email Medfaculty@swansea.ac.uk

Event Name & Description	Supporting Trainees in Wales (<i>run in conjunction with the Deanery's Professional Support Unit</i>) – 3 hour workshop The workshop focuses on recognising issues and managing progression. Participants explore signs and triggers affecting progression, learn pathways of referrals and discuss techniques of supervising trainees with a variety of support needs. Aims & Objectives: <ol style="list-style-type: none"> 1. Develop skills in understanding progression issues and recognition of flags related to support needs; 2. Develop skills in effective supervision of trainees; 3. Develop skills in constructing specific educational plans with reasonable identified objectives and outcomes needed for satisfactory progression; 4. Knowledge of how to support a trainee with health or disability in the workplace and how to apply reasonable adjustments; 5. Role of Specialty Professional Support Lead and their responsibilities within each Specialty School; 6. Where to find information and resources on supporting trainees in Wales.
Date, Time and Venue	10:00am on 14 th September 2018 at Morryston Hospital
CPD	3 points mapped to GMC Framework Areas 1, 5, 6 and 7
Cost	Free
Who is it open to	All Consultants and senior SpR/ST trainees
How to register/for further information	Contact the Education Centre at Morryston Hospital: Amanda.smith5@wales.nhs.uk Further information is also available from the Deanery's Professional Support Unit.

Event Name & Description	<p>Being an Effective Mentor</p> <p>The objectives of the workshops will be to ensure that participants:</p> <ul style="list-style-type: none"> • Recognise how mentoring relates to other educational practices • Understand the difference between the mentor's and mentee's roles • Identify the key stages of a mentoring relationship • Use advanced questioning and listening skills in mentoring conversations • Can refer to a body of evidence to support future practice
Dates, Times and Venues	A.M. on 2 nd October 2018 at Nevill Hall Hospital
CPD	2 points mapped to GMC Framework Area 6
Cost	Free
Who is it open to	All trainers at Aneurin Bevan UHB or neighbouring LEPs
How to register/for further information	<p>To register or for further information please contact Judith James, Medical Education Manager at Nevill Hall Hospital. Email: judith.james@wales.nhs.uk</p> <p>Further information is also available from the Deanery's Professional Support Unit.</p>

Event Name & Description	<p>Supporting Trainees in Wales (<i>run in conjunction with the Deanery's Professional Support Unit</i>) – 3 hour workshop</p> <p>The workshop focuses on recognising issues and managing progression. Participants explore signs and triggers affecting progression, learn pathways of referrals and discuss techniques of supervising trainees with a variety of support needs.</p> <p>Aims & Objectives:</p> <ol style="list-style-type: none"> 1. Develop skills in understanding progression issues and recognition of flags related to support needs; 2. Develop skills in effective supervision of trainees; 3. Develop skills in constructing specific educational plans with reasonable identified objectives and outcomes needed for satisfactory progression; 4. Knowledge of how to support a trainee with health or disability in the workplace and how to apply reasonable adjustments; 5. Role of Specialty Professional Support Lead and their responsibilities within each Specialty School; 6. Where to find information and resources on supporting trainees in Wales.
Dates, Times and Venues	1:30pm on 2 nd October 2018 at Nevill Hall Hospital
CPD	3 points mapped to GMC Framework Areas 1, 5, 6 and 7
Cost	Free
Who is it open to	All Consultants and senior SpR/ST trainees
How to register/for further information	<p>To register or for further information please contact Judith James, Medical Education Manager at Nevill Hall Hospital. Email: judith.james@wales.nhs.uk</p> <p>Further information is also available from the Deanery's Professional Support Unit.</p>

Event Name and Description:	<p>Human Factors for Patient Safety</p> <p>This challenging, interactive course explores how we are all fallible and can make simple mistakes regardless of our commitment, knowledge & skills. Drawing on experiences, the course is an introduction to the concepts of Human Factors & offers practical tools and strategies to help maintain and sustain high levels of performance under daily challenging conditions.</p> <p>The aims of the day are to:</p> <ul style="list-style-type: none"> • Develop a greater awareness of Human Factors and how being human influences patient safety, patient experience and team effectiveness; • Maintain the balance of care and risk in demanding, dynamic situations; • Open effective channels of communication across the hierarchy barrier; • Be more aware of error provoking conditions offering practical tools that promote safe effective working; • Improve team working through empathy, individual and team situation, awareness and key communication skills; • Understand how everyday pressures can challenge the fine balance between self-confidence and humility; • Learn from successful interventions as well from events that haven't gone quite so well, or as planned.
Date and Time:	9:30am – 4:30pm on Wednesday, 19 th September 2018
Venue:	Postgraduate Centre, Ysbyty Gwynedd
CPD:	6 CPD points
Cost:	£100
Who is the event open to?:	All clinicians across NHS Wales
How to register/for further information:	Email kim.o'neil@wales.nhs.uk or visit http://www.wales.nhs.uk/sitesplus/1002/page/76040

Event Name and Description:	<p>Teach the Clinical Teacher (2 days)</p> <p>This interactive and practical course mixes small group work, discussion, practice and role play with direct feedback. It introduces theories of learning and teaching as well as offering practical advice to develop your clinical teaching skills. Using the latest research in the field you will have the opportunity to plan, design and deliver a short teaching session and receive individual feedback on your teaching presentation and personal impact skills.</p>
Date and Time:	9:30am - 4:30pm on Wednesday, 26 th and Thursday, 27 th September 2018
Venue:	Postgraduate Centre, Ysbyty Gwynedd
CPD:	Application pending for 12 external CPD credits (via RCP). GMC Framework areas 3, 4, 5 and 7.
Cost:	£125.00
Who is the event open to?:	All clinicians across NHS Wales
How to register/for further information:	Email kim.o'neil@wales.nhs.uk or visit http://www.wales.nhs.uk/sitesplus/1002/page/76040

Event Name and Description:	<p>Recognising & Managing Trainees in Difficulty</p> <p>On this course doctors will explore how to be proactive in determining when their trainee is in difficulty and the remedial action to take to ensure they get back on track, using GMC protocols and processes. During the day you will cover:</p> <ul style="list-style-type: none"> • Roles and responsibilities of the key players including the trainee, Local Education Provider, Postgraduate Dean, GMC;
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	<ul style="list-style-type: none"> • Early Identification and Intervention: warning signs; disappearing acts; career issues and insight failures; • Investigate, Research and Clarify: access different areas; searching for underlying causes; key areas to explore; issues, problems, solutions; • Management Protocols: meeting records, action planning and plans, remedial pathways & processes, trainee educational plan and exit report.
Date and Time:	Wednesday, 10 th October 2018
Venue:	Postgraduate Centre, Ysbyty Gwynedd
CPD:	6 external CPD credits.
Cost:	£100.00
Who is the event open to?:	All clinicians across NHS Wales
How to register/for further information:	Email kim.o'neil@wales.nhs.uk or visit http://www.wales.nhs.uk/sitesplus/1002/page/76040

Event Name and Description:	<p>Essentials for Leading & Managing</p> <p>This programme takes evidence based, good practice in leadership and management and turns it into an engaging and thought-provoking development day. Briefly the programme for the day is to cover:</p> <ul style="list-style-type: none"> • Leadership & Management – differences and similarities in approaches and why versatility is the essential ingredient; • Understanding your style – what your personality profile can tell you about making complexity more simple; • Working with teams – why and how team dynamics occur and what your colleagues really need to be led by you; • Influencing and persuading – looking at the classic ways we influence and are persuaded and how you can add more to your repertoire.
Date and Time:	9:30am – 4:30pm on Thursday, 15 th November 2018
Venue:	Postgraduate Centre, Ysbyty Gwynedd
CPD:	6 external CPD credits
Cost:	£100.00
Who is the event open to?:	All clinicians across NHS Wales
How to register/for further information:	Email kim.o'neil@wales.nhs.uk or visit http://www.wales.nhs.uk/sitesplus/1002/page/76040

Event Name and Description:	<p>Effective Communication Skills</p> <p>Getting to grips with the principles of effective interpersonal communication and discovering ways to improve what you say and how you say it.</p> <p>Developing this skill is important both as a leader, a team member and mentor. This interactive course mixes short lectures, activities, discussion and reflection to cover:</p> <p><u>Personal Communication</u> – assessing ways in which people interpret actions of others in predictable ways, examine the extent to which these are unconscious, contain bias and without flex, describing ways to control non-verbal behaviour so what others “get” is what they “see”.</p> <p><u>Interpersonal Communication</u> - reviewing key features of good communication and positive influence, assessing common pitfalls of negative influence and “drama triangles” we can easily fall into with others, describing “logical levels” and using emotional empathy to improve your reason to listen to others.</p>
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	<p><u>Team Communication</u> – looking at reasons why teams need a reason to communicate and look at evidence based practice that suggest ways to improve goal focus and achievement orientation.</p> <p><u>Patient Communication</u> – describing circumstances in which it is least effective and comparing experience against best practice approach.</p>
Date and Time:	9:30am – 4:30pm on Friday, 16 th November 2018
Venue:	Postgraduate Centre, Ysbyty Gwynedd
CPD:	6 external CPD credits
Cost:	£75.00
Who is the event open to?:	All clinicians across NHS Wales
How to register/for further information:	Email kim.o'neil@wales.nhs.uk or visit http://www.wales.nhs.uk/sitesplus/1002/page/76040

CARDIFF AND VALE UNIVERSITY HEALTH BOARD

Event Name and Description:	Supervising Trainees (half day course – am)
Date and Time:	9:00am – 1:00pm on Friday, 12 th October 2018
Venue:	Medical Education Department, 2 nd Floor Cochrane Building, UHW
CPD:	3 points
Cost:	£75.00
Who is the event open to?:	Educational and Named Clinical Supervisors
How to register/for further information:	Contact Victoria Smith on (029) 2074 5261 or victoria.C.Smith@wales.nhs.uk

Event Name and Description:	Managing the Trainee in Difficulty (half day courses)
Date and Time:	<ul style="list-style-type: none"> 9:30am – 12:30pm on Monday, 26th November 2018 1:00pm – 4:00pm on Monday, 26th November 2018
Venue:	Medical Education Department, 2 nd Floor Cochrane Building, UHW
CPD:	3 points
Cost:	£75.00
Who is the event open to?:	Educational and Named Clinical Supervisors
How to register/for further information:	Contact Victoria Smith on (029) 2074 5261 or victoria.C.Smith@wales.nhs.uk

Event Name and Description:	Educational and Clinical Supervisors Refresher Course (half day course – pm)
Date and Time:	1:30pm – 5:00pm on Thursday, 17 th January 2019
Venue:	Medical Education Department, 2 nd Floor Cochrane Building, UHW
CPD:	4 points. GMC Framework Areas 1 – 7.
Cost:	£75.00
Who is the event open to?:	Educational and Named Clinical Supervisors
How to register/for further information:	Contact Victoria Smith on (029) 2074 5261 or victoria.C.Smith@wales.nhs.uk

CARDIFF UNIVERSITY, SCHOOL OF MEDICINE

Event Name & Description	Effective Teaching Skills (2 day course)
Date & Time	20 th and 21 st September 2018
Venue	Heath Park site, Cardiff
CPD	12 CPD points mapped to GMC Framework Areas 2, 3 and 7 – pending approval

Cost	£295
Who is it open to	All health professionals
How to register	Email: medicaleducation@cardiff.ac.uk
Who to contact for further info	Angela Winter, PGMDE, School of Medicine, Cardiff University – (029) 2068 7451

Event Name & Description	Educational Media & Technologies - 20 CATS module
Date & Time	January – March 2019
Venue	Online
CPD	N/A - Cardiff University accredited course
Which GMC Framework areas the event maps to	GMC Framework Areas 2 and 3
Cost	£700
Who is it open to	All health professionals
How to register	Email: medicaleducation@cardiff.ac.uk
Who to contact for further info	James Moore, PGMDE School of Medicine, Cardiff University – (029) 2068 7436

Event Name & Description	Assessing Learning - 10 CATS module
Date & Time	March - April 2019
Venue	Online
CPD	N/A - Cardiff University accredited course
Which GMC Framework areas the event maps to	GMC Framework Areas 4 and 5
Cost	£700
Who is it open to	All healthcare professionals
How to register	Email: medicaleducation@cardiff.ac.uk
Who to contact for further info	James Moore, PGMDE, School of Medicine, Cardiff University – (029) 2068 7436

Event Name & Description	Contemporary Issues – half day events
Date & Time	April 2019
Venue	Heath Park site, Cardiff
CPD	N/A
Which GMC Framework areas the event maps to	GMC Framework Areas 1, 2 and 6 (dependent upon event attended)
Cost	£45 per session
Who is it open to	All health professionals
How to register	Email: medicaleducation@cardiff.ac.uk
Who to contact for further info	Angela Winter, PGMDE, School of Medicine, Cardiff University – (029) 2068 7451
Additional Information	A menu of half day events on a range of topics in Medical Education. Examples of sessions include: <ul style="list-style-type: none"> • Becoming an Effective Mentor/Mentee • Supporting Trainees – Maximising Attainment • Creating Educational Change • Human Factors and Resilience

CWM TAF UNIVERSITY HEALTH BOARD

Please contact your local Education Centre at Prince Charles or Royal Glamorgan Hospital to enquire about any forthcoming CPD opportunities at the Health Board.

HYWEL DDA UNIVERSITY HEALTH BOARD

Event Name and Description:	Reflective Skills for Appraisal The aim of this workshop is to help Doctors develop reflective writing skills for appraisal and will be hosted by an experienced Hywel Dda Appraiser.
Date, Time and Venue:	1:00pm – 4:00pm on 19 th July 2018 in the Medical Education Centre, Hafan Derwen, St David's Park, Carmarthen
CPD:	3 points mapped to GMC Framework Area 3
Cost:	Free
Who is the event open to?:	Clinical and Educational Supervisors at Hywel Dda University Health Board
How to register/for further information:	Please register as soon as possible as places are limited and will be allocated on a first come first serve basis. For further information or to register contact Grace Aldrich at grace.p.aldrich@wales.nhs.uk or 01267 239664.

Event Name and Description:	Managing Difficult Trainees The workshop will focus on the role of the Educational or Clinical Supervisors and identifying trainees with difficulties, on how to address issues such as concerns including health, problems including attitude and behaviour. Dealing with the issues in a confidential yet timely manner, when to involve the Programme Director and the purpose of the Professional Support Unit.
Date, Time and Venue:	2:00pm – 5:00pm on 5 th September 2018 in the Medical Education Centre, Bronglais Hospital, Abersytwyth
CPD:	3 points mapped to GMC Framework Areas 1, 5 and 6
Cost:	Free
Who is the event open to?:	Clinical and Educational Supervisors at Hywel Dda University Health Board
How to register/for further information:	For further information or to register contact Hilary Edwards at hilary.edwards2@wales.nhs.uk

Event Name and Description:	Training the Trainers
Date, Time and Venue:	2:00pm – 5:00pm on 26 th September 2018 in the Medical Education Centre, Withybush Hospital, Pembrokeshire
CPD:	3 points
Cost:	Free
Who is the event open to?:	Obstetrics and Gynaecology middle grades and consultants
How to register/for further information:	For further information or to register contact Erika Cowie at Erika.cowie@wales.nhs.uk

WALES DEANERY

Event Name & Description	Sharing Training Excellence in Medical Education (STEME) Conference 2018 <i>Please note that although all places at this event have been filled, the plenary sessions from both days will be live streamed on the day and recordings will be made available on the Deanery's website after the event and uploaded to the Deanery's website (links to be circulated at a later date). Trainers will be able to claim 3 hours of CPD per day towards the requirements for the formal recognition of trainers in Wales for viewing and reflecting on the live-streamed/recorded sessions. Further information on this will be circulated in due course.</i>
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	<p>The Wales Deanery, in conjunction with Cardiff University's School of Medicine and Swansea University Medical School, is holding this event for secondary care trainers in Wales.</p> <p>The Theme for Day 1 will be 'A Changing Landscape' and the theme for Day 2 will be 'Technological Innovation and Healthcare Education'.</p> <p>Trainers can register for just one or both days.</p> <p>The event will provide delegates with the latest information and newest developments in medical education and training as well as practical ideas to improve their educational practice. The programme will consist of stimulating keynote and plenary sessions, as well as a diverse range of practical professional development workshops covering key issues in medical education and training.</p>
Date & Time	<p>Day 1: Monday, 3rd September 2018</p> <p>Day 2: Tuesday, 4th September 2018</p>
Venue	Cardiff City Stadium, Cardiff.
CPD	<p>6 points per day for attendees</p> <p>3 points per day for watching the plenary sessions online</p>
Cost	Free
Who is it open to	<p>The four categories of trainer requiring recognition by the GMC, i.e.:</p> <ul style="list-style-type: none"> • Postgraduate Educational Supervisors of Junior Doctors • Postgraduate Named Clinical Supervisors of Junior Doctors • Lead Co-ordinators of undergraduate training at Local Education Providers (LEP) • Doctors responsible for overseeing undergraduate students' educational progress for medical schools
For further information:	<p>All places have now been filled. To add your name to the waitlist, please visit http://walesdeaneryqualityunit.eventbrite.com</p> <p>The links to the online content will be circulated to all trainers nearer the time.</p> <p>Further information is available by contacting the Wales Deanery's Quality Unit at walesdeanerysre@cardiff.ac.uk</p>

Event Name & Description	<p>(STEME)+ Conference 2018</p> <p>The Wales Deanery, in conjunction with Cardiff University's School of Medicine and Swansea University Medical School, is holding this event for secondary care trainers in Wales.</p> <p>The theme for this one-day event is 'Environmental and Technological Innovation in Healthcare Education' (combining the two themes from the Cardiff event).</p> <p>The programme for STEME+ will be very similar to the STEME Conference in Cardiff so you should only attend one event.</p> <p>The event will provide delegates with the latest information and newest developments in medical education and training as well as practical ideas to improve their educational practice. The programme will consist of stimulating keynote and plenary sessions, as well as a diverse range of practical professional development workshops covering key issues in medical education and training.</p>
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Date & Time	Tuesday, 27 th November 2018
Venue	Ramada Plaza, Wrexham
CPD	6 points
Cost	Free
Who is it open to	The four categories of trainer requiring recognition by the GMC, i.e.: <ul style="list-style-type: none"> • Postgraduate Educational Supervisors of Junior Doctors • Postgraduate Named Clinical Supervisors of Junior Doctors • Lead Co-ordinators of undergraduate training at Local Education Providers (LEP) • Doctors responsible for overseeing undergraduate students' educational progress for medical schools
How to register/for further information:	To register, please visit https://wdstemeplus2018.eventbrite.co.uk and complete the online form. Further information is available by contacting the Wales Deanery's Quality Unit at walesdeanerysre@cardiff.ac.uk

OTHER EXTERNAL COURSES

Event Name & Description	Clinical Supervision: Teaching and Facilitating Learning (3 week online course endorsed by the University of East Anglia) Create a conducive learning environment and facilitate effective learning with this online course for Clinical Supervisors.
Date	The course starts on 23 rd July 2018 and runs for 3 weeks
Venue	Online
Cost	Free
Who is it open to	Clinical Supervisors
How to register/for further information:	To register and for further information visit: https://www.futurelearn.com/courses/clinical-supervision-teaching-facilitating?utm_campaign=Courses+feed&utm_medium=courses-feed&utm_source=courses-feed